



Privacy Policy

Cornwall & South Devon Boxer Rescue is committed to protecting and respecting your privacy and when you become a charity member or register your interest in adopting or surrendering a dog you will be asked for some essential information. This policy sets out how we use your personal information. This applies to any activity involving use of personal data for example, collecting, storing, sharing, and destroying.

The categories of this information that we collect, process, hold and share may include but not limited to:

- Standard personal data (such as name, address, contact telephone numbers, email addresses)

Why we collect and use this information

We use standard data to enable us to carry out every day functions necessary to fulfil what is reasonably expected of us such as making contact to update you on charity information or events, to arrange the adoption or foster of a dog, to arrange the surrender of a dog and to keep in contact with you during the life of any dog adopted or fostered via the charity.

This list is not exhaustive and we may use your personal information for other, reasonable charity activities.

The lawful basis on which we use this information

We collect and use this information based on our mutual interest in the needs of the dogs that come into the charity, enabling us to carry out functions and activities that are expected of us. We also use the information to keep you updated on the work that the charity carries out. This does not affect your statutory rights.

Collecting this information

Whilst the majority of Standard information you provide to us is essential, some of it is provided to us on a voluntary basis. In order to comply with the data protection legislation, we will inform you whether you are required to provide certain information to us or if you have a choice in this.

Storing this information

The length of time we hold your data may depend on your activity with the charity and in the case of adoption / foster or surrender of a dog the life of the dog. In addition to this, so that we comply with our financial responsibilities, we would expect to hold standard data for at least 6 years plus the current year.

Who we share this information with

We routinely share standard personal information with the following organisations, where necessary, to enable us to carry out every day functions necessary to fulfil what is expected of us;

Registered Charity 1139146

Registered office: Office 1a, Allet Barns Business Centre, Allet, Truro, TR4 9DL

- Veterinary Practices
- Microchipping databases
- Our Charity Insurance companies
- Organisations that are providing personalised merchandise you have ordered
- External mail facilities such as Mail Chimp, Survey Monkey, Chameleon and Zoetis, solely for our purpose for items such as reminders and other marketing activities. Your details are never sold or used for any other purpose.

How we protect your information

The charity has robust processes in place to ensure the confidentiality of our data is maintained and there are stringent controls in place regarding access and use of the data, such as keeping your information up-to-date and accurate. Please note that, to do this, we require you to tell us if any of your details such as your name or address change.

To be granted access to information, decisions on whether we release data to third parties are subject to strict procedures and based on a detailed assessment of:

- who is requesting the data
- the purpose for which it is required
- the level and sensitivity of data requested: and
- the arrangements in place to store and handle the data

Requesting access to your personal data

Under data protection legislation, clients have the right to request access to information about them that we hold. To make a request for your personal information please contact our charity treasurer Liz Johnson liz@csdboxerrescue.org.uk

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

These privacy notes may change over time and therefore you are advised to visit our website and review them, from time to time.

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us, in writing and send it to us either by post to Cornwall & South Devon Boxer Rescue, Office 1A, Allet Barns Business Centre, Allet, Truro, TR4 9DL

Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

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